

the official newsletter of the  
**Kiwanis Club of Frederick, MD**

[FrederickKiwanis.org](http://FrederickKiwanis.org) | [info@frederickkiwanis.org](mailto:info@frederickkiwanis.org)

Chartered May 23, 1922

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301-712-5855



### 2020-2021 OFFICERS

- Pres. Sue Vona  
301-898-9032
- Pres. Elct. Richard Cutting  
518 593-9672
- Sec . Lauri Cutting  
518 593-3164
- Treas. Bob Failor  
301-698-9425
- Past Pres. Allen Byrne  
301-401-0043

### 2020-2021 DIRECTORS

- Ray Ediger  
301-788-2250
- Colette Baker  
301-514-9144
- Tracy Bush  
301-370-8851
- Art Anderson  
301-662-3166
- Carlos Graveran  
240-994-5679
- Dr. Dick Reba  
301-371-4796

### Meetings

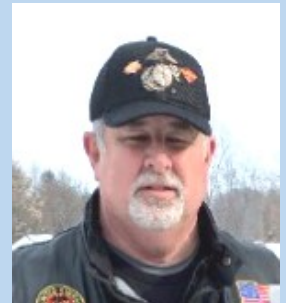
Regular meetings are normally held every Tuesday at 12:15pm in the Garden Room, Elks Lodge, 289 Willowdale Dr., Frederick, MD 21702  
But...

**Currently meetings are being held via ZOOM.**

### Upcoming ZOOM meetings

Club members will be notified weekly via email of upcoming weekly meetings and the planned speaker program, if any. Meetings will be held Tuesdays at 12:15PM via ZOOM until further notice. There will be no regular meeting on the 2nd Tuesday. On that day there will only be the monthly board meeting.

We Congratulate **Richard Cutting** who has secured a position on the "SLEEP IN HEAVENLY PEACE" BOARD OF DIRECTORS!



This is a National Organization for the building of beds for children who have none. The beds are delivered and assembled by an all volunteer group of local citizens. The beds come with sheets, a mattress, pillow and blanket(s) and can be gender specific or neutral.

KIWANIS CLUB OF FREDERICK MD  
MINUTES OF BOARD OF DIRECTORS MEETING  
March 9, 2021

#### MEMBERS ATTENDING

- OFFICERS:
- Sue Vona
- Richard Cutting
- Bob Failor
- Lauri Cutting
- Allen Byrne

#### ELECTED BOARD

- Art Anderson
- Colette Baker
- Tracy Bush
- Carlos Graveran

OTHERS PRESENT: 3

President, Sue Vona, called the meeting to order at 12:28 p.m. after a little delay in getting our Zoom up and running. Thank you, Allen!

#### SECRETARY'S REPORT

Lauri C. asked the Board if they had chance to review the minutes as printed in the K-notes. With no additions, deletions or corrections brought forth, President Vona asked for a motion to accept the minutes of February 9, 2021.

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**PRESIDENT** (Continued from page 1)

Bob F. moved to accept the minutes; seconded by Carlos G. and carried.

**TREASURER'S REPORT** [emailed to the Board prior to the meeting]

Administrative Fund Report for February 2021

Bob F. shared that there was very little activity in either account this month.

Bob F. reviewed the Administrative Fund Report for February with the Board. He shared that a partial payment from our new member (Ashley) for dues was received in the amount of (\$93.00). The expenditures of (\$50.00) was made to KI for adding a new member to our club and (\$89.35) was made for our monthly storage rental.

Service Fund Report for February 2021

Bob F. reported that the only expenditure this month was in the amount of (\$10.08) for internet access for credit/debit card collection during Gift Wrapping.

*Motion by Art A., seconded by Carlos G. to accept the Treasurer's Administrative Fund & Service Fund Report for February 2021. Motion carried*

**COMMUNITY FOUNDATION UPDATE**

Colette B. shared that there was no activity this month to report.

A question from our President, Sue V. was asked: Is the Frederick Foundation only limited to giving out to Frederick County? Colette shared that she thought it was limited to only giving to those in Frederick County, but that she will confirm and get back to Sue V.

Colette was thanked for her for her assistance.

**OLD BUSINESS**

Zoom Purchase [Where are we in the process?]

We had agreed to purchase Zoom at our last Board meeting. There was nothing new to report about the purchase of Zoom at this time. Further conversation and possible research will need to take place.

Discussion took place regarding a payment option when we do purchase Zoom, mainly Bob F. having access to the account through our debit card.

Zoom Training [Who will volunteer for training?]

Discussion about the possibility of having the Secretary and President Elect be trained in Zoom. No further action at this time.

Perspective New Member [Dr. Markoe]

Lauri C. shared that a short note, application and self-addressed stamped envelope was mailed to Dr. Markoe. Lauri C. had not heard back from him yet. Mail is VERY slow. An email will be sent to him.

Storage Unit Placements [non-meeting items and equipment]

President Vona shared that people still have things that need to be put into our storage unit and that she is unsure how to inspire people to make it happen. We need a plan. Richard C. shared that persons could bring their items to his house and he would transport to the storage unit.

**NEW BUSINESS**

Financial Audit [To be done by? When?]

Bob F. will contact Roy T. and have financial information (Fiscal Year 2019-2020) ready by the end of March for Roy to review. This would only be done for the Administrative and Service accounts. It was asked if we should have documentation that the Community Foundation was audited and in good standing since we have monies invested with them. The Community Foundation does do audits once a year and could make a letter available for our records. Art shared that the Community Foundation will send a letter out within the 12-month period.

Speaker for March 16<sup>th</sup> is Needed

There were no suggestions at this time.

Our 5<sup>th</sup> Meeting in March will be a Member Profile done by Tracy B. Colette B.

President Vona noted that the 5<sup>th</sup> meeting in a month has been designated for Member Profiles. This is a way to get to know our fellow Kiwanians.

Colette shared that Angie Moore, Key Club representative, would like to do an update on what students are doing on March 30<sup>th</sup>.

President Vona asked if it was possible to change Angie's Key Club update to March 16<sup>th</sup>. Colette B. will get back to President Vona.

Follow-up discussion on information Lt. Gov. Butts asked us at our last Board of Directors Meeting:

President Vona stated that some of the things we were asked were not able to be done due to COVID restraints.

Membership Plan – It is difficult to have a plan because we can't meet face to face and share with prospective members the

*MINUTES (Continued from page 2)*

things we do. We are asking our speakers if they would be interested in joining Kiwanis as a way of soliciting membership.

Policies – There are no new policies at this time. Bill Lukens has left us in good standing.

Strategic Plan – The Board felt that this plan would be better accomplished face to face. One thing we would like to accomplish is a face to face celebration for our 100 year anniversary.

Background Checks – These need to be done through KI every 2 years. We will check to make sure that our SLP leaders have background checks.

Amplify – Leadership Training. – Daniel W. showed interest in some of the Leadership training. There is a cost. Lauri C. will find out more information.

President Vona and Bob K. did attend the District Mid-winter conference on Friday (March 5<sup>th</sup>) virtually. It was noted that Mid-winter materials are available on line and can be used in place of a speaker for our meetings.

Youth Protection – We need to contact Josh to be a speaker at one of our meetings. We will need to find out a way to get Aaron V. the Youth Protection information.

**OTHER INFORMATION**

Middle School Recognition Program (Most Improved Student Awards & Banquet)

Colette requested that since schools in Frederick will be operating using hybrid learning she would like to operate the recognition program the same way as it had to be done last year. Since the program has a budget line she asked for a motion.

*Motion by Carlos G, seconded by Art A. to amend the Student Recognition program for 2021 and have Colette B. communicate by email to the schools for Most Improved Students, deliver plaques, certificates and gift cards to the schools as it was done last year.*

*Motion carried*

The Board thanked Colette for all she does for this project.

**Texas Kiwanis Disaster Relief**

Richard C. talked with Marshall Kreegal of the Texas Kiwanis Disaster Relief to see if they needed help during their recent

**Birthdays!**

Ron Williams	10-May	chestyvan@aol.com
Tracy Bush	16-May	tbush@legacyfa.com
Lauri Cutting	3-Jun	lauruscut@gmail.com
Roger Erickson	7-Jun	rgerickson@gmail.com

cold weather disaster with the hope of bringing the need to the Board. Mr. Kreegal reported after the second phone call that due to the assistance of many, they have things pretty much under control and thanked us for thinking of them.

It was brought up that we may want to ask Lt. Gov. Butts the procedure for helping another Kiwanis that may have a disaster.

**Update SHP**

Richard C. reported that there was another Bed Build last Friday (March 5<sup>th</sup>) with a group of Realtors. They were able to build 40 beds which pushed SHP over the 300 bed build mark. There is a plan for a 40 bed build on the 27<sup>th</sup> of March. If that happens, the March builds will put them over the amount of beds built all last year.

**Camp Jamie**

Carlos G. shared that there is not a lot of detail yet on Camp Jamie other than it will take place at the Villages, June 5 & 6. Due to COVID restrictions it won't be a sleep over camp. Meetings are scheduled for next week to discuss the schedule of events and information regarding safety procedures for Camp Jamie. Carlos G. will update us on how we can help.

**ADJOURNMENT**

*The Board meeting adjourned at 1:08 pm.*

*Motion carried unanimously*

Respectfully Submitted,

*Lauri Cutting*

Secretary

**Club Visited by Candidate Member**

The BOD will be considering a new membership application recently submitted by Dr. Michael Markoe. Dr. Markoe is the Deputy Superintendent for Frederick County Public Schools. He leads the Division of Academics, Curriculum, Transformation & Student Achievement (ACTS). We are looking forward to seeing more of "Mike."



### Kiwanis Storage Locker

This is a reminder that we do have a storage locker now. Our Kiwanis Club is hoping to get all of our historical information and Kiwanis items located in one place. This would be with the exception of the items we use at our regular meetings. We don't want to take a chance of Kiwanis information and/or items getting lost. To that end, anything that you may have

in your storage can be brought to the Cutting's home at 2005 Quandary Drive, Frederick, MD [Phone: 518-593-9672]. This will serve as a collection spot through and until April 24<sup>th</sup> at noon or you can meet us at 2:00 pm on the 24<sup>th</sup> when items will be taken to the storage area located at 100 Storage Way (behind Popeyes on East Patrick Street and past Sheetz). Thank you.

## 2021 MIDYEAR CONFERENCE



### From LTG Bill Butts: A Very Successful Virtual CapDist Mid-Winter Conference!

Hopefully, many of you were able to attend some of the virtual Mid-Winter Conference sessions this past weekend. The conference offered an excellent array of impactful and insightful presentations, and lots of additional evidence that "Kids Need Kiwanis" and all that we and our clubs can offer them. The entire conference and all of the sessions are now available on the CapDist website. [Go here to view the event recording.](#) To access, use this Passcode:

**WGK8.sw3**

*Some of sessions I would especially encourage you to sample and share with your membership:*

> **Keynote Speaker Dr. Peter Gretz, Superintendent of Middlesex County, Va Public Schools**....discusses his experience in working with Kiwanis (he's a member of the local club), and how a Kiwanis club can make a difference by fully supporting their local school systems. Especially valuable is Dr. Gretz' views as to the direction schools will need to take as we come out of the current COVID-19 environment, and how Kiwanis clubs that support that process.

> **Presenter: Chris Frye, Charter Member of Kiwanis Next Gen E-Club**....a former Key Club President shares all the places and ways he continues to personally contribute and accom-

plish the Kiwanis mission.

> **Presenter Cavanaugh Bell, shares Operation MAGIC...** this truly amazing 8-yr old shares why and how he created the anti-bullying non-profit, *Cool & Dope*, and all the positive impact he is having as a result.

And there's lots more interesting presentations as well, plus excellent suggestions for "out of the box" fundraisers & service projects during the pandemic.

I strongly recommend that you take a look and share some of this motivating material with your club members!

/bill



Colette Baker and Tracy Bush



At the March 30th club meeting, Tracy Bush introduced member Colette Baker who was this week's featured Kiwanis Member Profile.

Colette's presentation focused on her career, family, hobbies and the family properties, one of which is an inherited lakeside home on Heart Lake, PA—a home that has been in family for generations.



## Timely Reminders from LTG Bill Butts

It's hard to believe, but in slightly over 2 weeks we'll be halfway through the 2020-21 Kiwanis club year. Time is flying by, we turn the clocks forward tonight, Spring is right around the corner and we're making progress on COVID.

*As a result, please keep in mind:*

> Traditionally, April is the preferred month for Kiwanis club elections, especially if your club doesn't already have a President-Elect identified for the 2021-22 club year, or you have an outgoing Secretary and/or Treasurer. In which case, schedule your club election; the sooner, the better.

> April is also the preferred timing to identify those same positions (LTG and Secretary/Treasurer) for the Division, and there's no shortage of qualified and competent candidates in Division 7! Donna Riley and I simply need a couple of those folks to step forward!

*We need to make sure these elections happen so there's sufficient time for training and mentoring of the new officers, **before** they take office.*

> Lastly, with the improving COVID conditions and growing number of vaccinations, hopefully, it won't be long until you and your club members can consider getting back to meeting in person as well as scheduling and conducting in-person projects and fundraisers.

With those opportunities also comes the importance of being fully aware of KI's guidelines to help clubs meet and serve safely with adequate health protocols & operation, as well as provide practical insurance considerations.

In that regard, CapDist Dennis has asked all the LTG's to share the **Updated KI Guidelines** shown on this and the following page with club leaders, and they in turn with their club members.

Many thanks!

/bill

Bill Butts  
Division 7 LTG, 2019-2021  
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## GUIDELINES HELP CLUBS MEET SAFELY AS INSURANCE COVERAGE CHANGES

| OCT 12, 2020

### **UPDATED MARCH 10, 2021 (UPDATED INFORMATION IS HIGHLIGHTED)**

Kiwanis clubs meet to plan service projects and fundraisers, conduct club business and socialize. During the COVID-19 pandemic, most clubs have been able to continue those activities through virtual meetings. However, as more clubs resume in-person meetings, Kiwanis International has compiled guidelines for clubs and districts to help members continue serving safely with adequate health protocols:

- Follow all federal and local laws. The Kiwanis International Bylaws require clubs and districts to comply with laws of local jurisdictions in all areas of operation. This is especially important as it relates to health and safety laws, such as gathering sizes, social distancing and mask requirements.
- Coordinate with the meeting venue regarding social distancing requirements, mask requirements, food service, cleaning of surfaces, etc.
- Consider requiring all attendees to obtain a negative COVID-19 test or certify that they have been fully vaccinated before the meeting. According to the CDC, "fully vaccinated" occurs after 14 days have passed from receiving a complete dose of the vaccine (2 for Pfizer and Moderna, 1 for Johnson and Johnson).
- Require all attendees at meetings to sign a waiver that states that anyone who believes they may have contracted COVID-19 at a Kiwanis event waives all related claims against any Kiwanis club, district or Kiwanis International. Any meeting of youth members (younger than 18 years) in the Kiwanis family will require a signature from a parent or legal guardian. [A sample waiver is included here.](#) Until a greater percentage of people have been fully vaccinated, continuing to require waivers at meetings and events provides the most legal protection to clubs and Kiwanis members.
- Conduct temperature tests on all attendees before they enter the meeting area. Anyone who has a temperature of 100.4 degrees Fahrenheit or above (or 38 degrees Celsius or above) should be excluded from the meeting.
- Ask all attendees to certify that they have not experienced any common COVID-19 symptoms in the last 72 hours. [A list of common COVID-19 symptoms can be found here.](#)
- Ask attendees to wear a mask when attending any indoor meeting.

Starting November 1, 2020, the Kiwanis Insurance policy will no longer cover claims related to someone claiming they became infected with COVID-19 at a Kiwanis meeting or event.

"The exclusion is becoming a standard clause in new and updated policies," said David Kress, general counsel of Kiwanis International. "This was not a change made by Kiwanis International. It is a universal change by our insurance companies applying to all companies following insurance industry standards."

The updated Kiwanis insurance policy does not cover any losses from events that are canceled as a result of the coronavirus. For expenses to be reimbursed, a club would have had to buy a "special events" policy on its own. Kress said that many of those policies now exclude financial losses due to the coronavirus, as well.

If you have any questions about the insurance policies that cover Kiwanis clubs, send them to [riskmgmt@kiwanis.org](mailto:riskmgmt@kiwanis.org).